

# General Terms & Conditions Academic Year 2024

## LanguageOne Perth

The General Terms and Conditions are the formal agreement between LanguageOne Perth (the School) and the parents.

By signing the registration form, in which you register your child for the Dutch Language and Culture program, you confirm that you have read, understood and agreed with the General Terms and Conditions.

### **New registration**

The registration of a new student for the School will be accepted, as soon as the School is in possession of a signed registration form and a copy of the student's passport.

For new students a one-time, non-refundable registration fee of AUD 175 will be charged.

#### **Continued enrolment**

Students who wish to continue the weekly lessons with LanguageOne Perth in the academic year 2024, must be re-enrolled.

Completion of re-enrolment is not possible if invoices from the previous academic year have not been paid.

#### **Tuition fees 2024**

The tuition fees are intended to provide sound, long-term funding for education, enabling the School to guarantee the continuity and quality development of the education.

The following table shows the tuition fees for academic year 2024. The fees exclude 10% GST, but include the use of all necessary educational resources, like books. For cultural activities we might ask for a small contribution.

<b>6 students or more</b> Group education toddler/kindy, 2.5 hours per week Group education PO/VO, 2 hours per week	<b>standard</b> AUD 3.500 AUD 3.600	corporate AUD 5.000 AUD 4.850		
3-5 students				
Group education toddler/kindy, 2.5 hours per week	AUD 3.850	AUD 5.350		
Group education PO/VO, 1.5 hours per week	AUD 3.400	AUD 4.600		
1 or 2 students				
Private lessons 1 on 1, 1 hour per week	AUD 3.500	AUD 4.500		
Private lessons 1 on 1, 1.5 hours per week	AUD 4.000	AUD 5.200		
Private lessons 1 on 2, 1 hour per week	AUD 2.850	AUD 3.850		
Private lessons 1 on 2, 1.5 hours per week	AUD 3.600	AUD 4.800		
Preparation CNaVT exam				
Private lessons 1 on 1, 12 x 1 hour	AUD 1.300	AUD 1.700		



Parents who receive a compensation for the tuition fee from their employer will be charged the corporate rate. Parents who pay the full tuition fee amount themselves will be charged the standard rate.

For families with three or more children a 20% discount applies to the tuition fee of group education for the third and each subsequent child enrolled.

## **Registration during the academic year**

Registration during the academic year is possible. Depending on the moment of registration, a part of the tuition fee will be charged.

Date of registration	Tuition fee to be paid
Before 1 April	100%
Between 1 April and 1 July	80%
Between 1 July and 1 October	60%
After 1 October	40%

#### Payments

To access the Dutch lessons, the full invoice amount should be paid within 30 days from invoice date. Our banking details are stated on the invoice. Please indicate your debtor number as a reference.

All costs related to the payment, including exchange and bank costs, are to be paid by the parents.

If the invoice has not been paid within 30 days from invoice date, a reminder will be sent to the parents. No costs are charged for this first reminder.

When the payment term of this reminder expires, the parents are in default of payment. A second reminder is sent to the parents for which LanguageOne charges administration costs of AUD 100.

If parents have not paid before the expiration date of this second reminder, LanguageOne will no longer allow the student(s) to attend classes.

#### **Payment in installments**

LanguageOne offers the possibility to pay in three installments. Parents wishing to make use of this option will be charged an administration fee of 8% of the total invoice amount. For students starting after 1 March this possibility will not be offered anymore.

Term	Payment before	% of tuition fee
Term 1	30 days from invoice date	40%
Term 2	1 April 2024	30%
Term 3	1 July 2024	30%

#### **Insufficient number of registrations**

Starting a group lesson at the time and location for which you register your child/children is subject to sufficient registrations. If there is an insufficient number of registrations for a specific group, we reserve the right to cancel the group/lesson or to merge groups of registered students and/or move them to another time and/or location. You will be informed of this as soon as possible. If the alternative lesson and/or location we offer does not suit you, we will try to find a suitable alternative with you. This may result in additional costs. If no suitable alternative will be found, the School will not charge any costs.

#### **Private lessons**



No travel costs will be charged for private lessons that are given at Quintilian School or within a 5 km radius of this school. For distances of 5 to 10 km there will be charged AUD 15 per lesson. For distances between 10 and 25 km we charge AUD 20 per lesson. For a distance of 25 km or more the travel costs will be determined in consultation with the location manager, prior to the lessons. Private lessons can be rescheduled a maximum of twice a year. This must be communicated at least 24 hours in advance. The teacher then offers 2 options to catch up on the lesson within the term. If the option is not utilised, the lesson will be cancelled.

## Disenrolment

A disenrolment must be announced in writing to the local director. If applicable, only then a part of the tuition fee will be reimbursed.

Date disenrolment	<b>Reimbursed tuition fee</b>
Before 1 April	60%
Before 1 July	40%
Before 1 October	20%
After 1 October	0%

## **Cancellation of classes by the teacher**

In case of cancellation of classes due to unforeseen circumstances, the School will not refund or grant a discount on tuition fee. If possible, the School will offer the option to make up for this missed lesson.

#### **Books**

Books are loaned to the students. Books that get lost or damaged must be reimbursed to the School based on the book's new price.

#### **Examination costs**

Students who participate in examinations will be charged with examination costs. Parents will receive a separate invoice for this. If the examination costs have not been paid, the School will not be able to issue certificates and/or diplomas.

#### Publication of photos and other visual material

The School may occasionally publish photos and other visual material of school activities on its website, Facebook page, Instagram and/or use this material for other School publications. On the registration form you can indicate whether or not to grant permission for your child to appear in these publications.

#### Liability

In case of damage caused by a student, the parents of the student concerned are liable. The School is not responsible.

#### Additional information and correspondence

For more information about LanguageOne we refer you to our website: <u>www.languageone.org</u>

Any correspondence on school matters can be sent to: perth@languageone.org.